



# Overview & Scrutiny Committee

No Direct Ward Relevance

6th November 2012

## PORTFOLIO HOLDER ANNUAL REPORTS: QUESTIONS AND SUBJECTS FOR DISCUSSION WITH COUNCILLOR DEBBIE TAYLOR, PORTFOLIO HOLDER FOR LOCAL ENVIRONMENT AND HEALTH

The following questions have been suggested by Members of the Overview and Scrutiny Committee. These questions will be posed to Councillor Debbie Taylor, Portfolio Holder for Local Environment and Health at the Overview and Scrutiny Committee meeting on Tuesday 6th November 2012.

- 1) Please could you outline what you consider to be:
  - a) The successes within the remit of your Portfolio?
  - b) Areas of concern within the remit of your Portfolio?  
(Within your answer please could you refer to the impact of recent budget cuts on resurfacing of footpaths in the Borough).
- 2) Why has there been an under spend on the budget for the Solar PV project?
  - a) What will the surplus funds remaining be spent on?
- 3) The written report for your portfolio stated that “progress has been made on the transfer of assets under Section 106 agreement at Brockhill. The initial transfer of two areas that contain the majority of POS and drainage features will lead to the ‘unlocking’ of other transfer funds”. How long will it take to transfer these assets?
- 4) What progress has been made on transformation of the services within your remit and what impact are you anticipating transformation will have on those services?
- 5) How many trees is Redditch Borough Council due to plant in the next twelve months – two years?
- 6) As Redditch Borough Council’s representative on the Health and Wellbeing Board how do you report back to Council?
- 7) Which organisations have been identified to deliver healthy eating and cookery sessions?
- 8) LED lighting was introduced at the Palace Theatre relatively recently. What plans, if any, are there to extend the provision of LED lighting to other Council properties in order to reduce the Council’s carbon footprint?

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*NB Note draft revision /Update – Page 2. S*

## REDDITCH BOROUGH COUNCIL GUIDE TO / FOR PORTFOLIO HOLDERS

Portfolio Holders are appointed annually by the Council (separate sheet refers) and between them cover all areas of the Council's work and responsibility.

"Portfolio" indicates a specified area of responsibility allotted by formal resolution, for the purposes listed below.

"Portfolio Holder" indicates a member of the Council's Executive Committee who, within the allotted area of responsibility, .....

<b>CAN</b>	1.	<p><b>Monitor Council performance</b> informed by documents such as:</p> <ul style="list-style-type: none"> <li>• Community Strategy</li> <li>• Corporate Plan</li> <li>• Service Plans</li> <li>• Budgets</li> <li>• E.Government statements</li> <li>• BVPI's / Local PI's (separate document available)</li> <li>• Forward Plan</li> </ul>	*
	2.	<p><b>Monitor the implementation of Council policy and decisions</b> informed, in addition to the above, by</p> <ul style="list-style-type: none"> <li>• Council reports and Minutes</li> <li>• Personal contact with Officers</li> </ul>	*
	3.	<p><b>Act as consultee</b> for Members and Officers</p> <ul style="list-style-type: none"> <li>• Formally, in accordance with approved delegations of authority to Officers</li> <li>• Informally for general reference.</li> </ul>	*
	4.	<p><b>Act as "Spokesperson"</b> for the Council in relation to Press / Media / outside the Council, <b>but not exclusively (other Members may also have this shared role)</b></p>	

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		<i>(Council decision – 11th October ??)</i>	
	5.	<p><b>Act as “Rapporteur”</b></p> <p>a) to report annually to Overview &amp; Scrutiny on the Services for which the Portfolio Holder has responsibility; and</p> <p>b) to act as a channel for feedback from representatives of outside bodies which fall within the remit of the Portfolio Holder.</p> <p><i>(Council Annual Meeting 22<sup>nd</sup> May 2006)</i></p>	
	6.	<p><b><i>the role of Portfolio Holders be expanded to include a higher level of involvement with the Local Strategic Partnership, and, more specifically, with relevant Sub-Groups of the Redditch Partnership, as and when formed.</i></b></p> <p><b><i>(Exec January 2007 / Council ...)</i></b></p>	
<b>CANNOT</b>		Act with delegated authority in any personal capacity (PFHs cannot therefore commit resources – financial / staffing, without further authority – Exec., Council, or Officer authority)	
			*
<b>MAY</b>	1.	Represent and “sponsor” their allotted Portfolio(s) at meetings of the Executive and the Council, and, <i>where appropriate</i> , at other Council meetings, e.g. O&S.	
	2.	Develop closer working relationship with relevant lead Directors and, via Directors, other relevant Officers.	
	3.	<p>Attend relevant meetings, e.g. relevant O&amp;S meetings, beyond those to which formally appointed by the Council</p> <ul style="list-style-type: none"> <li>• As an approved duty where invited to the meeting</li> <li>• Also as an approved duty when present on own initiative.</li> </ul> <p style="text-align: right;">in accordance with current approved constitutional requirements.</p>	
	4.	<p>Seek to trigger reports to</p> <ul style="list-style-type: none"> <li>• the Executive or Council, via normal report / agenda preparation processes</li> <li>• Regulatory Committees, via normal report /</li> </ul>	

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		agenda preparation processes	
		<ul style="list-style-type: none"><li>• Overview and Scrutiny Committee</li></ul>	
		in accordance with current approved constitutional requirements.	

G:M&C/Members/Portfolio Holder Guide  
& Constitution / Const.documents/revised sms/8.7.6/16.7.7